

Tilbury Douglas Construction Limited  
4 Phoenix Business Park  
Stephenson Industrial Estate  
Coalville  
LE67 3HP

Our Ref: 100279/AP/Maildrop

18<sup>th</sup> December 2023

Dear neighbour,

We are writing to introduce ourselves as Tilbury Douglas Construction, your new neighbours in the community. We are excited to be a part of this community whilst we complete the redevelopment of Tulip Academy – Waterside Campus and look forward to building strong connections with our fellow residents.

At Tilbury Douglas our commitment is to support local communities in our mission to produce a fantastic project for our clients. We are thrilled to be working on this project on behalf of the Department for Education. My name is Stephen Mooncie, and I am the manager who will be overseeing the redevelopment.

The works starting in December 2023 will consist of a temporary modular school ready for Easter 2024 followed by the demolition of the existing school and construction of a new build starting in Summer 2024. The project will be complete in Winter 2025 and access to the site is off Neville Avenue. We are taking every possible measure to ensure the construction process is smooth, efficient, and respectful of the surrounding areas. We will be implementing noise reducing strategies, traffic management plans and dust control measures to mitigate any potential disruptions.

To ensure that the deliveries are managed around key times they will be no deliveries between 0830 to 0930 and 1445 to 1530. All other deliveries will be managed by trained banksmen and gatemen alongside site parking located within the site boundaries. No trade vehicles will be parking on nearby streets. Site hours are 0730 to 1700 Monday to Friday with noisy operations reduced to 0800 to 1700. Weekend working is not routine but if necessary is limited to Saturday 0800 to 1300.

To foster open communication my contact details are below. Feel free to ask questions and discuss any specific concerns you may have. We believe that working together, we can make this project as smooth and unobtrusive as possible. Throughout the project we will issue maildrops on upcoming activities and the progress to date. We have planned the project, so the most disruptive activities are outside busy school periods to reduce the inconvenience to everyone. These will be communicated in the upcoming mail drops. Equally we hope everyone welcomes us and accommodates our works, so the project runs smoothly allowing the school to be renewed in time for key term dates.

Our project will shut down for Christmas on Friday 22nd December and will restart on Tuesday 2nd January. I would like to extend our warmest wishes to you and your loved ones. We hope you all have a fantastic Christmas and New Year and thank you for your understanding and cooperation.

Yours faithfully  
**for Tilbury Douglas Construction Limited**

**Stephen Mooncie**

Senior Site Manager - Midlands

Tilbury Douglas

Mobile: 07803 959 128

Email: [stephen.mooncie@tilburydouglas.co.uk](mailto:stephen.mooncie@tilburydouglas.co.uk)

Website: [www.tilburydouglas.co.uk](http://www.tilburydouglas.co.uk)